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Criteria 6

Key Indicator 6.5.2: Quality assurance initiatives of the institution include:

Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed .

6.5.1 Regular meetings of the IQAC

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Agenda



M.C.E. Society's
M. A. Rangoonwala Institute of Hotel Management & Research

Internal Quality Assurance Cell




Date: 21/09/2023

Circular

Meeting of the Internal Quality Assurance Cell is scheduled on Tuesday 19th October 2023 at 11:00 am in the Pepper Restaurant.

Agenda

1. To read and confirm minutes of the last meeting held on 29th March 2023.
2. To review the action taken report in respect of the decisions taken in the last meeting.
3. To discuss the Academic Calendar for the Second term of the Academic year 2023-2024.
4. To discuss and decide the schedule of Academic & Administrative Monitoring.
5. To discuss the Peer team visit of NAAC.
6. To review the feedback obtained on Academic Teaching and Learning from students in the first term of the Academic Year 2023-2024.
7. Any other matter with the permission of the Chair.


Asso. Prof. Imran Sayyed
Secretary



IQAC COORDINATOR
M A. Rangoor.wala Institute
of Hotel Management & Research
Azam Campus, Camp, Pune-1.

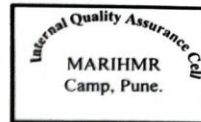
Minutes of Meeting

IQAC Committee Meeting held on 19th October 2023



M.C.E. Society's
M. A. Rangoonwala Institute of Hotel Management & Research

Internal Quality Assurance Cell



Minutes of the Meeting

Date: 19/10/2023

Minutes of the Meeting of Internal Quality Assurance Cell of M.A. Rangoonwala Institute of Hotel Management & Research held on 19th October 2023 in Salt Training Restaurant.

The meeting started by welcoming all the IQAC committee members by Asso. Prof. Imran Sayyed. Felicitations of Mr. Amit Sharma, Industry Representative was done by Prof. Irfan Shaikh, Secretary M.C.E. Society and Management Representative. Prof. Dr. Anita Frantz, Principal of the college welcomed Prof. Irfan Shaikh Secretary M.C.E. Society.

The following business was transacted.

1. To read and confirm the minutes of the last meeting held on 29th March 2023.
 - The IQAC coordinator read and confirmed the minutes of the meeting held on 29th March 2023.
2. To review the action taken report in respect of the decisions taken in the last meeting.
 - The IQAC coordinator presented the report in respect of the decisions taken in the last meeting
 - The same was noted.
3. To discuss the Academic Calendar for the second term of the Academic year 2023-2024.
 - The IQAC Coordinator presented the Academic Calendar for the second term of Academic year 2023-2024 from November 2023 to April 2024.
 - The same was noted.
4. To discuss and decide the schedule of Academic & Administrative Monitoring
 - The IQAC Coordinator discussed the Academic & Administrative Monitoring initiative by the college for quality enhancement. The IQAC presented the schedule for Academic & Administrative Monitoring.
 - The same was noted.


Minutes of Meeting

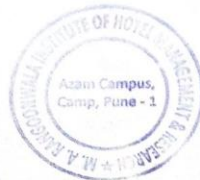
5. To discuss the Peer team visit of NAAC.
 - The IQAC Coordinator updated and reviewed the preparation done for the NAAC peer team visit.
 - The same was noted.
6. To review the feedback obtained on Academic Teaching and Learning from students in the first term of the Academic Year 2023-2024.
 - The IQAC Coordinator discussed the feedback obtained on Academic Teaching and Learning from students in the first term of the Academic Year 2023-2024. The feedback covered teaching methods, course content, assessments, and the overall learning experience. The coordinator highlighted various methods used to improve educational quality and create a more engaging and effective learning environment for students.
7. Any other matter with the permission of the Chair.

The following points were discussed:

1. Theme Lunch for 28 December 2023.
 - IQAC Coordinator informed the committee that students have planned for Caribbean theme for the T.Y.B.Sc.(HS) theme lunch.
2. Result of Oberoi Hotels & Resorts Job Placement interview.
 - IQAC coordinator informed about the selection of T.Y.B.Sc.(HS) students Abul Hasan and Andrea Selvam at the Oberoi Hotels & Resorts. The committee congratulated the students for their achievement.
2. Conduct of M.A. Rangoonwala Badminton League 4
 - IQAC Coordinator informed the committee that students are planning for the M.A. Rangoonwala Badminton League 4. The invitation letters and registration forms have been printed and will be circulated to hotels and colleges in the month of December. Hotel management colleges & hotels will be approached for participation.
 - The same was noted.
3. The committee suggested to submit all the documents for the NAAC assessment by 30th October 2023.
 - The same was noted.

As there were no other points to be discussed, the meeting ended with vote of thanks to the chair.


Prof. Dr. Anita Frantz
Chairman



PRINCIPAL
M. A. Rangoonwala Institute of
Hotel Management & Research
Azam Campus, Camp, Pune - 1

Attendance

Attendance



M.C.E. Society's
M. A. Rangoonwala Institute of Hotel Management & Research

Internal Quality Assurance Cell

Internal Quality Assurance Cell
MARIHMR
Camp, Pune.

Sr.No	Name of Member	Designation	Signature
1	Prof.Dr. Anita Frantz	Chairperson	
2	Asst. Prof. Imran Sayyed	Secretary	
3	Mr. Amit Sharma	Industry Representative	Absent
4	Prof. Irfan Shaikh	Management Representative	
5	Mr. Riyaz Shaikh	NGO Member	Absent
6	Asst.Prof Neeraj Joshi	Member	
7	Asst.Prof Girish Kate	Member	
8	Asst. Prof. Aruna Tompe	Training & Placement Coordinator	
9	Mr. Aqueel Shaikh	Alumni Representative	
10	Mr. Imran Pathan	Administrative Member	
11	Ms. Kshitija Karamkar T.Y.B.Sc(HS) President Students Council	Student Member	
12	Mrs. Darshan Kotain T.Y.B.Sc(HS) Member Students Council	Student Member	