



Maharashtra Cosmopolitan Education Society's
M. A. Rangoonwala Institute of Hotel Management & Research

Azam Campus, Camp, Pune-411001 Tel No: 02026442261
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Date: 24/04/2023

Circular

The meeting of the Academic Monitoring Committee of the college is scheduled on 04/05/2023 at 12:00 noon in the Restaurant. All committee members are requested to be present on the given date and time.

Agenda:

1. To read and confirm the minutes of the last meeting.
2. To introduce new committee members.
3. To review action taken in the last meeting.
4. To discuss and analyse feedback received from stakeholders.
5. To schedule the Academic Monitoring Audit for Teaching and Non-Teaching Staff.
6. Any other point with the permission of the chair.

Asst. Prof. Uzma Mulla
Secretary



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Minutes of the Academic Monitoring Committee meeting was held on 04/05/2023 at 12:00 noon in the Restaurant.

The following Members were present

Academic Monitoring Committee	
Name	Designation
Prof. Dr. Anita Frantz	Chairman
Assoc. Prof. Imran Sayyed	IQAC Coordinator
Asst. Prof. Uzma Mulla	Secretary
Asst. Prof. Chanda Supekar	Member

The following discussion was carried out as per the agenda of the meeting:

Item no: 1 - To read and confirm the minutes of the last meeting.

- The minutes of the last Academic Monitoring Committee meeting held on 05/05/2022 were read and confirmed.

Item no: 2 - To introduce new members

- The Secretary introduced new member Asst. Prof. Uzma Mulla to the Academic Monitoring Committee.

Item no: 3 - To review action taken of the last meeting

Item No: 3 To discuss and analyze feedback received from stakeholders (Students, Alumni, Teachers and Employers).

- The Secretary discussed the feedback received from the stakeholders and suggested teachers to actively participate in the activities to have more exposure to the hospitality and allied Industries.

Discussion: The Chairman suggested the Committee that teachers to actively participate in Hotel Association Meets, Conferences, and Faculty Training and Development Programs to have more exposure to the hospitality and allied Industry.

The teachers actively participated in hotel association meetings, conferences, and training and development programs to gain more exposure to the hospitality industry.

The activities they attended are as follows:

- FoSTaC Training at O Hotel, Pune.
- Fire Safety Training organized by PHA at Hayatt Pune.
- PHA (Poona Hoteliers Association) Conference at Hyatt Pune.
- Content Creation & Delivery of MOOC's through SWAYAM.
- Artificial Intelligence and Digital Education

Item no: 4 To discuss and analyze feedback received from stakeholders (Students, Alumni, Teachers and Employers).

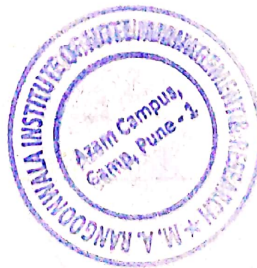
- The Secretary discussed the feedback received from the stakeholders. The Chairman advised the Committee to conduct field visit to the hospitality industry for the academic year 2023-2024 based on the feedback analysed.

Item no: 5 To schedule Academic Monitoring Audit for Teaching and Non-Teaching Staff.

- The first term Academic Monitoring Audit for Teaching and Non-Teaching Staff was conducted in November of the Academic Year 2022-2023. The Secretary discussed scheduling the Academic Monitoring Audit for the second term for the same academic year.

Item No: 6 Any other point with the permission of the chair

- Since there were no points for discussion, the meeting ended with vote of thanks to the chair.






A handwritten signature in blue ink, appearing to be "Anita Frantz".

Prof. Dr. Anita Frantz
Chairman

PRINCIPAL
M. A. Rangoonwala Institute of
Hotel Management & Research
Azam Campus, Camp, Pune - 1

Academic Monitoring Committee held on 4th May 2023

Sr. No.	Name of member	Designation	Signature
1	Prof. Dr. Anita Frantz	Chairman	
2	Assoc. Prof. Imran Sayyed	IQAC Coordinator	
3	Asst. Prof. Uzma Mulla	Secretary	
4	Asst. Prof. Chanda Supekar	Member	